

**Subject:** FW: Public Records Act Request - FWA Hotline

**From:** "Jones, Onyx" <Onyx.Jones@culvercity.org>

**Date:** 11/20/2019, 3:46 PM

**To:** Les Greenberg <plgreen@att.net>

**CC:** "Clerk, City" <city.clerk@culvercity.org>

Hell Mr. Greenberg,

Attached you will find City records responsive to your Public Records Request 191028. Received by the City on October 28, 2019.

- 1) A record identifying the City of Culver City Controller. There are no known records responsive to this request.
- 2) A record identifying the City of Culver City Auditor. There are no known records responsive to this request.
- 3) A record stating whether Culver City's auditor and/or controller was elected to that office. There are no known records responsive to this request.
- 4) A record of the authorization by the Culver City City Council authorizing Culver City's implementation of its current FWA Hotline. There are no known records responsive to this request.

Culver City's current FWA Hotline website (including click through to Lighthouse Services) currently states, in part:

**Please do not use this program** to report ... employee misconduct, which should be reported to Human Resources.

...

#### **Complaint Evaluation**

The City's Fraud, Waste, and Abuse unit will conduct a thorough analysis of each complaint.

In order to protect the confidential reporting process, updates of actions will not be provided.

...

#### **CONFIDENTIALITY COMMITMENT**

Lighthouse is an independent provider that assists your organization to identify improper activity. We are committed to protecting the identity of all persons who use our secure reporting system. Reports are submitted by Lighthouse to the organization's designee, and may or may not be investigated at the sole discretion of the organization. Although we will not disclose your identity without your express permission, it is possible that your identity may be discovered during an investigation of the matter reported because of information you have provided.

- 5) A record identifying which "employee misconduct ... should be reported to Human Resources" as opposed to reporting it via the FWA Hotline. There are no known records responsive to this request.
- 6) A record setting forth each Culver City's policy and/or procedure related to "a thorough analysis of each complaint." Refer to City of Culver City Council Policy Statement, Policy Number 4011 Whistle Blower Policy
- 7) A record setting forth each Culver City's policy and/or procedure whereby "Reports ... may or may

not be investigated at the sole discretion of the organization" per click through to Lighthouse Services portion of FWA Hotline website. There are no known records responsive to this request.

8) A record identifying the name and title of each person who is a member of the "City's Fraud, Waste, and Abuse unit." There are no known records responsive to this request.

9) A record setting forth who is eligible for and the manner in which a person is selected to membership in the "City's Fraud, Waste, and Abuse unit." There are no known records responsive to this request.

10) A record setting forth all policies and/or procedures with respect to the operation of Culver City's current FWA Hotline, including, but not limited to, reports to the City Council and the "thorough analysis of each complaint." Refer to City of Culver City Council Policy Statement, Policy Number 4011 Whistle Blower Policy and Response #1 for procedures.

11) A record of all teaching materials to be employed to educate Culver City employees and/or residents as to how to identify fraud, waste, and abuse. See Response #2

12) A record of all scheduled of educational sessions planned for Culver City employees and/or residents as to how to identify and report fraud, waste, and abuse. There are no known records responsive to this request.

13) A record of all notices (existing or planned) to Culver City employees and the public as to the existence of the FWA Hotline. See Response #2

Thank you.

## Onyx Jones

Chief Financial Officer

City of Culver City

9770 Culver Blvd.

Culver, City CA 90232

(310) 253-6016

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**From:** Les Greenberg <[plgreen@att.net](mailto:plgreen@att.net)>

**Sent:** Saturday, October 26, 2019 3:14 PM

**To:** Clerk, City <[city.clerk@culvercity.org](mailto:city.clerk@culvercity.org)>; Jones, Onyx <[Onyx.Jones@culvercity.org](mailto:Onyx.Jones@culvercity.org)>

**Cc:** Fisch, Alex <[Alex.Fisch@culvercity.org](mailto:Alex.Fisch@culvercity.org)>; Small, Thomas <[Thomas.Small@culvercity.org](mailto:Thomas.Small@culvercity.org)>; Leonard, Jane <[jane.leonard@culvercity.org](mailto:jane.leonard@culvercity.org)>; Nachbar, John <[john.nachbar@culvercity.org](mailto:john.nachbar@culvercity.org)>; Schwab, Carol <[carol.schwab@culvercity.org](mailto:carol.schwab@culvercity.org)>

**Subject:** Public Records Act Request - FWA Hotline

Dear City Clerk,

Following explanatory notes, my Public Record Act requests are numbered, below. Each refers to Culver City's current fraud, waste, and abuse hotline (FWA Hotline)— <https://www.culvercity.org/how-do-i/report/report-fraud-waste-and-abuse-of-city-resources>. Please provide me with a copy of each such record.

California Code, Government Code – Gov. § 53087.6(a) states, in part:

(1) A city, county, or city and county auditor or controller who is elected to office may maintain a whistleblower hotline to receive calls from persons who have information regarding fraud, waste, or abuse by local government employees.

(2) A city, county, or city and county auditor or controller who is appointed by, or is an

employee of, a legislative body or the government agency that is governed by the city, county, or city and county, shall obtain approval of that legislative body or the government agency, as the case may be, prior to establishing the whistleblower hotline.

(Emphasis added.)

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13) A record of all notices (existing or planned) to Culver City employees and the public as to the existence of the FWA Hotline. See [Response #2](#)

Thank you in advance for your efforts in responding to this request.

Les Greenberg

(310) 838-9037

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*The City of Culver City keeps a copy of all E-mails sent and received for a minimum of 2 years. All retained E-mails will be treated as a Public Record per the California Public Records Act, and may be subject to disclosure pursuant to the terms, and subject to the exemptions, of that Act.*

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— Attachments: —

04.01 Whistle Blower Policy.pdf	120 KB
PRA 191028 Response 1.pdf	125 KB
PRA 191028 Response 2.pdf	581 KB