

From: [Chokshi, Punit](#)
To: [Andy Bronstein](#)
Cc: [Jones, Onyx](#)
Subject: RE: Culver City - Final Contract
Date: Monday, October 14, 2019 9:17:35 AM
Attachments: [image001.png](#)
[image002.png](#)

Onyx has asked me to be a Primary Contact. Please list my name as Primary Contact.

Thank you,

Punit Chokshi

Finance Department
City of Culver City
(310) 253-5835

From: Andy Bronstein <andy@lighthouse-services.com>
Sent: Monday, October 14, 2019 8:29 AM
To: Chokshi, Punit <punit.chokshi@culvercity.org>
Cc: Jones, Onyx <Onyx.Jones@culvercity.org>
Subject: RE: Culver City - Final Contract



Hi Punit,

I am confirming receipt of your signed hotline service agreement. We will be setting up your service within one business day and you will receive various setup emails including program instructions, implementation and communication templates, your hotline information including toll-free number and UR our invoice and instructions on ordering collateral materials. Your designated recipients and CMS users will also receive welcome emails.

Shall we list Onyx Jones as our primary contact? Please confirm

Primary Contact – The individual who will have primary responsibility for your hotline program. By emailing reports@lighthouse-services.com they will manage who the report recipients are and inform us of any changes to your DBAs (Doing Business As). They will also receive email notification of any upgrades to our services, administrative matters and program correspondence. There can only be one primary contact.

We look forward to working with you!

Regards,