REPORT FRAUD, WASTE AND ABUSE OF CITY RESOURCES

The City of Culver City, Finance Department operates a confidential hotline for City employees, contractors, citizens and other interested parties to <u>report fraud</u>, <u>waste and abuse affecting City resources</u>. The City has contracted with an independent hotline answering company (Lighthouse) whose trained intake specialists will receive all calls and web-based reports. All callers may choose to remain anonymous.

The <u>confidential hotline</u> is available 24 hours a day, seven days a week for reporting Fraud, Waste, and Abuse of City resources.

Please do not use this program to report grievable labor issues or employee misconduct, which should be reported to Human Resources.

Matters of threat to a person should be reported to the Police Department by calling 911. A <u>fraud, waste, and abuse identification and reporting webinar</u> is available for those interested in additional training.



- Theft of City resources (e.g., cash, equipment, supplies or materials)
- Record falsification
- Payroll fraud or time abuse
- · Kickbacks or bribes
- Intentional misuse of City equipment or property
- Contractor fraud
- Gross mismanagement of resources, including careless expenditures
- Gross disregard of policy and/or procedural controls
- Ethics violations

How to File a Report

The following methods are available 24 hours a day, seven days a week for reporting Fraud, Waste, and Abuse of City resources:

- Website: Online Confidential Hotline
- Toll-Free Telephone:
 - English speaking USA and Canada: 833-370-0033
 - Spanish speaking USA and Canada: 800-216-1288
- E-mail: reports@lighthouse-services.com (must include company name with report)
- Fax: (215) 689-3885 (must include company name with report)

Complaint Evaluation

The City's Fraud, Waste, and Abuse unit will conduct a thorough analysis of each complaint. In order to protect the confidential reporting process, updates of actions will not be provided.

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Resources

- Fraud, Waste & Abuse Definitions
- Report Investigation Guidelines and Procedures
- Fraud, Waste, and Abuse Identification and Reporting Webinar
- <u>Newsletter</u>

Additional City Contacts

- General City Services, information & complaints (310) 253-6000
- Non-Emergency Police Service (310) 837-1221
- Workers Compensation Fraud (310) 253-5640 or (833) 370-0033

Other Non-City Hotlines or agencies to report

- Elder Abuse (800) 992-1660
- <u>California Bar Association</u> (213) 765-1000
- California Medical Board (800) 633-2322
- Child Abuse Hotline (800) 540-4000
- Child Support Hotline (323) 890-9800
- Consumer Affairs (213) 974-1452
- Contractor State License Board
- Federal Trade Commission (877) IDTHEFT or (877) 438-4338
- Internet Crime Complaint Center
- Internal Revenue Service (800) 829-0433
- L.A. County Fraud Hotline (800) 544-6861
- Mail theft/fraud/tampering (626) 405-1200
- Medi-Cal Fraud (800) 822-6222
- Medi-care Fraud (800) 223-2164
- Social Security Fraud (800) 269-0271
- Welfare Fraud (800) 349-9970

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